

Risk Assessment – The White Building, Ferrybridge

Hazards	Who might be harmed	Controls required	Additional Controls	Action by whom	Action by when	Date completed
Site						
Fencing of the perimeter	Students and Staff	High fencing too prevent students absconding and intruders entering the site	8-Foot-high to provide additional site security	Site Contractors	AD	June 23
Manual code Gate	Students and Staff	Coded gate which staff are only aware of		Site Contractors	AD	June 23
Student absconds from site	Student	School and parents/carers informed immediately through both email and phone call.	If either cannot be contacted, police will be informed.	AD	Daily	Ongoing
New Fire Alarm and Emergency lighting	Students and Staff	New system fitted which complies with Regulations in schools	Fire Risk Assessment completed by external company	Site Contractors	AD	June 23
Extended Stair handrail	Students and Staff	Hand rail extended to make it comply with Regulations in school		Site Contractors	AD	June 23
Sink added to first aid room	Students and Staff	Sink added to allow staff and students when ill to re cooperate with drinking water if needed		Site Contractors	AD	June 23
Internal Cameras/ External Cameras	Students and Staff	Cameras fitted to improve safety for students and staff		Site Contractors	AD	June 23
Burglar Alarm	Students and Staff	Improve the security of the building on evenings and weekends		Site Contractors	AD	June 23
Classroom						

Physical Assault by students	Staff Students	No more than 10 students per day. Team Teach training for all staff. Staff have mobile phones on them to call 999 if needed.	Team Teach Training completed Feb 2022.	AD		
Students bringing in weapons, drugs or alcohol	Staff Students	Students will be searched/ wonded at the start of the day.	Staff to be vigilant at all times.	TC	Daily	Ongoing
Use of mobile phones	Staff students	Mobile phones must be handed in at the start of the day with other belongings	Students' belongings locked in the filing cabinet for the day.	TC	Daily	Ongoing
Loss or abduction of a child	Students	Registers taken to account for all students. Students will be supervised at all times.		AD	Daily	Ongoing
Behavioural Issues	Students	Parents and school are informed if student behavioural issues occur		AD/ TC	Daily	Ongoing
Medical Issues	Students	Medical information shared by host school with Balance AP. Parents contacted prior to students taking medicines		TC	Daily	Ongoing
3G Pitches						
Goals falling over	Staff and students	Goals kept in recessed areas on the pitch. Goals checked by A1 Football Factory regularly. A1 Football Factory to inspect the fencing daily.	Students told not to swing on or damage the goals.	AD	Daily	Ongoing
Injury during PE lesson	Students or staff	First Aid bag available for treatment First Aider available to treat or triage injuries.	If injury is deemed serious, then a member of staff will travel with the student in the ambulance.	AD/TC	Daily	Ongoing

Fencing and netting entanglement	Staff and Students	A1 Football Factory to inspect the fencing daily.		AD		
Gates entrapment	Students and staff	Gates to be open and closed by staff only. Gates to be kept closed during lessons.		AD/TC	Daily	Ongoing
Sharp objects causing cuts/ abrasions	Students or staff	A1 Football Factory to inspect the pitches daily. Checks made prior to lessons.	Signage saying “do not litter”.	AD/TC A1 FF	Daily	Ongoing
Surface tears causing	Staff and Students	A1 Football Factory to inspect the pitches daily.		AD	Daily	Ongoing
Incorrect Footwear	Staff and Students	Students slipping on the pitches	Students cannot participate unless they have correct footwear.	AD/TC	Daily	Ongoing
Entrance						
Power failure causing a trip hazard	Staff, students and visitors	Emergency lighting in place	Staff escort students and visitors out of the building.	AD/TC	Daily	Ongoing
Tears to the floor resulting in trips	Staff, students and visitors	Daily inspection of reception area		AD	Daily	Ongoing
Fire evacuation Plan in place	Staff, students and visitors	Make sure that students are aware of fire exits. Signage showing escape routes and fire drill protocols.	Fire drills conducted every half term for staff and students. New students shown fire exits on their first day	AD	Daily	Ongoing
Transport						
Taxi escort	Students	Students are collected from their taxi in	If students do not arrive, their host	AD/ TC	Daily	Ongoing

		the morning and escorted to the classroom. At the end of the day, staff wait with students until their taxi arrives.	school will be contacted immediately.			
Minibus escort	Staff, students.	Students are collected from an agreed pick up point at an agreed time, and driven to the provision. At the end of the day, students are dropped off at the same destination.	Schools are contacted ASAP if students are not at their pick up point.	AD/TC	Daily	Ongoing
Minibus checks	Staff and Students	Checks made daily prior to collecting/ departing with students		AD	Daily	Ongoing
Student absconds	Students	The taxi driver is aware of pick up and drop off addresses agreed by parents and school.		AD/TC	Daily	Ongoing