

Careers Policy

Introduction

This policy statement sets out the arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All students in years 7 – 11 are entitled:

To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussion and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact Andy Dean, Head of Provision.

Opportunities for Access

We have a designated Careers Advisor Lance Depass who will attend the provision once every half term to ensure they can work with our KS3 and KS4 students where appropriate.

There are a variety of events which are integrated into the careers programme, which will offer providers an opportunity to come in school to speak to pupils and/or their parents/carers:

Key Stage	Term 1-2	Term 3-4	Term 5-6
3	PSHE/ SMSC Guest Speakers Drop down day	PSHE/ SMSC Guest Speakers Parent Phone calls	PSHE/ SMSC Guest Speakers Parent Phone calls
4	PSHE/ SMSC Guest Speakers Drop down day Assemblies by College Providers	PSHE/ SMSC Guest Speakers Parent Phone calls	Year 10 Taster days PSHE/ SMSC Guest Speakers Parent Phone calls

There are a number of partnerships and visits or speakers that have been arranged with the following organisations:

- NHS
- Job Centre plus
- Leeds City College
- Amazing apprenticeships
- WDH
- York University
- Selby College
- Wakefield College
- NEW College
- Wakefield Apprenticeship HUB
- Askham Bryan College
- St Wilfrid's 6th Form
- Prospects/Connexions
- Go Higher West Yorkshire

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The provision will make every effort to ensure that the classrooms or other meeting rooms are available for discussions between the provider and students, as appropriate to the activity.

There will also be adequate audio, visual and other specialist equipment (where available) to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature, which will be distributed to students accordingly.